

Libby E-book & Audiobook Quick Guide

Setup and login

1. Connect your device to Wi-Fi.
2. Search your device's app store for the free "Libby, by OverDrive" app and install it.
3. Open the Libby icon to run the app.
4. Respond "Yes" to the question, "Do you have a library card?" If you need a library card, visit www.dakotacounty.us/library, search *library card* to sign up.
5. Follow the prompts to find "Dakota County Library" by name or zip code.
6. Enter your library barcode (the numbers underneath the barcode) number and PIN (by default, the last 4 digits of the phone number on your library account).

Checking out materials on your device

1. Click "Library" on the bottom of the screen.
2. Search for an e-book or audiobook by typing into the "Search" area at the top of the screen. You can also click "Explore" to browse new and popular titles.
3. Click "Borrow" to check out an e-book or audiobook.
4. Loans are automatically downloaded for offline use while connected to Wi-Fi.

Accessing your materials

1. Click "Shelf" on the bottom of the screen.
2. Click "Loans" to view the e-books and audiobooks you have checked out.
3. Click "Open in Libby" to read an e-book on your device.
4. Click "Open Audiobook" to listen to an audiobook

Managing your loans and account

1. Click "Shelf" on the bottom of the screen.
2. Click "Loans" to view the e-books and audiobooks you have checked out.
3. Click "Manage Loan" to see if you can renew a loan, or to return a loan early.
4. Click "Holds" to see the e-books and audiobooks on your request list.
5. Click "Manage Hold" to suspend or cancel a hold, or schedule an available hold to be delivered later.
6. Find additional account help and tips by clicking on the Libby icon in the upper right corner of the screen.